

TOWN OF WAYLAND – TOWN CLERK’S OFFICE
NOTICE OF MEETINGS OF TOWN BOARDS/COMMITTEES/COMMISSIONS

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PLEASE TYPE OR PRINT LEGIBLY

NAME OF BOARD/COM: Finance Subcommittee (of the School Committee)
FILED BY: Diane Marobella
DATE OF MEETING: September 18, 2018
TIME OF MEETING 11:32 AM
PLACE OF MEETING: Wayland Town Building – School Committee Room, 2nd floor

NOTE: Notices and agendas are to be posted at least 48 hours in advance of the meetings excluding Saturdays, Sundays and legal holidays. Please keep in mind the Town Clerk’s business hours of operation and make the necessary arrangements to be sure this notice is received and stamped in an adequate amount of time.

AGENDA

11:32 AM

1. Comments & Written Statements from the Public

2. Financial Matters
 - a. FY 2020 Planning, including Financial Summit, Budget/Calendar Guidelines, Multi-year Budget Planning Process/Model including Possible Discussion with Finance Director
 - b. Discussion of the Financial Summit and Next Steps
 - c. Review of Possible Topics and Dates for Scheduling with Finance Director and FinCom Liaisons
 - d. Review of Allocation of Costs for Special Revenue Funds for Presentation to School Committee
 - e. Update on WHS Master Athletic Plan for Special Town Meeting
 - f. Discussion of Capital Improvement Projects for Annual Town Meeting and 5 year Capital Plan

3. Administrative Matters
 - a. Updated Status Report of Ongoing Projects by the Business Administrator, including MUNIS Upgrade, School Bus Parking, Capital Project Planning and Other Projects
 - b. Discussion of Finance Subcommittee Goals

4. Future Agenda Topics and Next Meeting Date

5. Matters Not Anticipated by the Chair

6. Comments & Written Statements from the Public

7. Approval of Minutes
 - a. August 16, 2018
 - b. July 18, 2018
 - c. September 6, 2018

1:30 PM

8. Adjournment

“The listing of matters are those reasonably anticipated by the Chair which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law.”